

MONDAY, MAY 1; , 2016
REQUEST FOR ACADEMIC REGALIA

Please return this form to Michelle DiMarino at the Penn Bookstore, 3601 Walnut Street, Philadelphia, PA 19104-3895, by **Friday, March 2:** via email: mdimar@upenn.edu or fax (215) 898-6997. Orders received after this date may not be filled.

Important!
This form is intended solely for ordering academic regalia for use on May 19, 2014.
It does not reserve a place in the Academic Procession.

General Information

Name _____ Telephone _____
Title _____
Mailing Address _____

Academic Regalia Information

For gown: Height _____
For hood: Highest Degree Received _____
Granting Institution _____

Please list only one degree and institution, as only one hood is worn.

Payment Information

Cost (+ plus applicable sales tax): Bachelor: \$52.00 + (\$4.16) Master: \$62.00 + (\$4.96) Doctor: \$68.00 + (\$5.44)
Please charge budget code _____
Payment is enclosed _____

Where to Pick-up Your Regalia

- Regalia may be picked-up at the Penn Bookstore from Wednesday, May 14th through Saturday, May 17th, from 9 a.m. to 6 p.m.
- I would like my cap and gown delivered to the specified meeting location (details will be emailed) on the morning of Commencement.

Where to Return Your Regalia

Regalia may be returned to:
Penn Bookstore on Monday, May 19th or **no later than NOON** on Tuesday, May 20th.

Purchase of Academic Regalia

Academic regalia is also available for purchase. Prices vary by the quality of the fabric desired. For more information, please contact the Academic Regalia department at the Penn Bookstore at (215) 898-1767.

Warning

In the event of rain, the dyes on the gown and hood may run. Neither the University, Barnes & Noble, nor the rental company, Oak Hall, is responsible for any damage these dyes may cause to clothing worn under the gown.

Please make a copy of this completed form for your records.

Questions may be directed to the Penn Bookstore at (215) 898-1767.